

**March 4, 2015**

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Peters asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Lonnie Peters, Chairman, and Commissioners C.W. Baltzell, Jeff Armour and Caleb Johnson. Commissioner W.E. O'Connor was absent. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Johnson moved to approve the agenda, Baltzell seconded the motion. Armour, Baltzell, Johnson and Peters voting aye; O'Connor absent; none voting nay; motion carried. Baltzell moved to approve the minutes of the previous meeting, Armour seconded the motion. Johnson, Armour, Baltzell and Peters voting aye; O'Connor absent; none voting nay; motion carried. Johnson moved to approve the payment of claims subject to review, Baltzell seconded the motion.

Salaries - \$105,886.19

**General Fund**

AS Central Services - OCIO, Lease, \$448.00; Cash-Wa, Prisoner Board, supplies, \$550.68; City of Ogallala, Service, \$288.35; Cranmore Fire Protection, Testing, maintenance, \$386.00; Department of Pathology, Toxicology, \$125.00; Ryan Dickinson, Reimbursement, mileage, \$1,760.93; Eakes, Supplies, \$44.27; Hehnke's, Prisoner Board, \$520.00; Holiday Inn, Lodging, \$83.00; Keith County CBSA Health Insurance Fund, Health insurance premiums, \$62,212.84; Keith County Court, Uncollectible costs, \$1,956.13; Keith County District Court, Docket fees, \$242.00; Keith County News, Publishing, \$2,077.12; Kittermans Graphics, Uploading on website, \$103.00; Gary Krajewski, Public Defender contract, \$5,000.00; Mailfinance, Property tax recovery, \$101.54; Matzke & Mattoon, Services, \$4,781.25; MCM Truck Repair, Towing, \$390.00; Midwest Connect, Ink cartridge, \$265.00; Dorisa Morris, Services, \$607.75; NPPD, Service, \$1,805.39; Nebraska Secretary of State, Notary renewal, \$30.00; Notary Public Underwriters, Notary, \$106.00; Office Services, Supplies, \$287.33; Ogallala True Value, Supplies, \$52.56; Bonita Patch, Cleaning, \$100.00; Pinnacle Bank, Checks, \$92.50; Ramada Inn, Lodging, \$66.00; Safeway, Prisoner Board, supplies, OTC medicines, \$319.47; Schmidt Motors, Services, \$12.73; Software Unlimited Corporation, Software maintenance, \$2,640.00; US Postmaster, Stamps, \$98.00; Waste Connections, Service, \$203.40; West Central District, Registrations, \$125.00

**Road Fund**

Consolidated Telephone, Service, \$104.49; Keith County CBSA Health Insurance Fund, Health insurance premiums, \$14,845.36; Office Services, Supplies, \$11.99; Poppe's Truck & Diesel Repair, Parts, labor, \$557.43; Shell, Fuel, \$377.70; Skidril Industries LLC, Parts, \$106.88; West Central District, Registration, \$25.00; WEX Bank, Fuel, \$312.69

**CBSA Health Insurance Claim Fund**

KC CBSA/Health Insurance Fund, Health claims, \$28,147.34; Meritain Health, Administration fees, \$22,166.81

**Traffic Diversion Fund**

Jim Reeves, Training, \$300.00

**Keith County Diversion Fund**

Creative Product Sourcing, Book, \$138.15

**Emergency 911 Fund**

Consolidated Telephone, Maintenance, \$36.00

The Board heard reports from Sheriff Jeff Stevens, Highway Superintendent Tim Ryan, Zoning Administrator Jack Quinlivan and Budget Consultant Pete Peterson.

Board reports were given and correspondence received. The Board received the February fee reports the Sheriff's office, the Clerk's office and the Clerk of the District Court's office.

Armour moved to award the lawn spraying service bid to the lower bid from K Lawn in the amount of \$759.00, Johnson seconded the motion. Baltzell, Johnson, Armour and Peters voting aye; O'Connor absent; none voting nay; motion carried.

Peters stated that on the agenda item of the Clerk of the District Court records storage/records disposal he had not received the document from New Perspective that needed signed to allow New Perspective to dispose of the records from the Clerk of the District Court's office that have been scanned and microfilmed. Peters told the Board in talking to previous Clerk of the District Court Susan Thomas she stated that disposal of these records was included in the contract with New Perspectives that had already been paid. This item will remain on the agenda under unfinished business until the document allowing New Perspective's disposal of the records is received.

County Assessor Renae Zink spoke to the Board regarding a letter a property owner had received from Record Transfer Services. The notice stated that the property owner needed to buy a copy of their deed for \$83.00. Zink stated that the County Clerk's office had also spoken to a property owner who had received the same letter. Zink's concern was that property owners were thinking these letters came from either the Clerk's or Assessor's office when in fact they are just a solicitation for something a property owner could obtain a copy of from the Clerk's office for free. The Board advised that possibly Zink could contact the police department to notify them of a possible scam.

Spencer Thomas and Ray Meyer from Cobecon updated the Board on the County's health insurance.

The Board recessed at 9:20 a.m. and Commissioner Baltzell left the meeting at this time.

Zoning Administrator Jack Quinlivan appeared before the Board with the Final Plat of Peterson's Replat of Peterson's Minor Subdivision by Rose Marie Peterson to replat Peterson's Minor Subdivision, located in the Southeast ¼ of Section 35, Township 13, Range 41. Quinlivan told the Board that when going to record the plat it was questioned if the plat was recordable without the signature of the Planning Commission Chairman. Quinlivan stated that in looking at statutes he felt it could be recorded if the County Board had approved it which they had last week. Surveyor Ryan Dickinson will remove the block that requires the Planning Commission Chairman's signature so it may be recorded. On plats going forward the signature line of the Planning Commission's Chairman will no longer be on plats.

Chairman Peters signed Bartels' Administrative Replat.

Roll call on the payment of claims with the exclusion of the claim for Rudy Rosales in the amount of \$20.00. Armour, Johnson and Peters voting aye; O'Connor and Baltzell absent; none voting nay; motion carried. The claim to Rudy Rosales will be paid as soon as proper documentation is attached.

No action was taken on the agenda item of the Ogallala/Keith County Chamber of Commerce Visitors Committee public records request. This item will remain on the agenda under unfinished business until the Attorney General's opinion is received.

On the Sandhills District Health Department bad debt agenda item no action was taken. Peters informed the Board he had heard that the State Auditor had completed the audit for Sandhills. The bad debt for the Sandhills District Health Department will remain on the agenda under unfinished business.

At 10:20 a.m. Johnson moved to go into executive session to discuss personnel for the protection of the reputation of an individual with no decisions to be made, Armour seconded the motion. Armour, Johnson and Peters voting aye; Baltzell and O'Connor absent; none voting nay; motion carried. Peters stated the Board was going into executive session to discuss personnel for the protection of the reputation of an individual with no decisions to be made. At 11:47 a.m. Armour moved to return to open session with no decision made, Johnson seconded the motion. Johnson, Armour and Peters voting aye; Baltzell and O'Connor absent; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, March 11, 2015 at 8:00 a.m. at the Courthouse in Ogallala.

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Lonnie Peters

Chairman

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Sandra Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

Unfinished business

Ogallala/Keith County Chamber of Commerce/Visitors Committee public records request – Attorney General Opinion.

Sandhills District Health Department unpaid debt.

Clerk of the District Court – Records storage/records disposal.

New business